Tracking My Progress

*Note: A webtext is shown on the screen throughout the entire video. The narrator performs the actions while describing them.*

**TEXT ON SCREEN:** Soomo Help Center

**NARRATOR:** There are a few ways to track progress in your webtext.

The Table of Contents has progress boxes beside each page. [Selects the Contents button]

Empty boxes let you know which pages still need work.

The top of each page shows you what you’ve completed on that page only.

Click My Progress in the Tools Menu to see an overview of everything you’ve completed in the webtext. [Selects the Tools button, then My Progress, then Begin]

On the progress screen, check marks show the pages you’ve completed. Dashes show pages you’ve never visited. Partially filled boxes show where you can still answer more questions.

On the scores page, anywhere you see a red box lets you know a page where you can still complete more questions or where you can go back and reset to try again until you get them all right. [Selects Show My Score button]

On the time screen, you can see your active time spent clicking, typing, or scrolling. [Selects Show My Active Time button]

The rollovers give you additional information for each page. [Selects Chapter 2 summary icon]

Click on a page to see even more for that page. Review missed questions, see your attempt history, and click the Go to Page button to go to the webtext to complete more work. [1:48]